

lisacimFolsom Board of Education
1357 Mays Landing Road
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING
TUESDAY, December 17, 2019 – 6:00 PM

MINUTES

**MISSION
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:05 pm.

ROLL CALL

The following members were present: Daria DeStefano, Tiffani Dych, Lisa O'Toole, Marisa Scibilia, Glenn Smith, John Thomas and Andrea Way (left at 6:36 pm); also, in attendance were the Superintendent, Dr. Matthew Mazzoni, the Board Secretary, Christopher Veneziani and the Board Attorney, Kasi M. Gifford.

**OPEN PUBLIC
MEETINGS ACT
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE
SESSION**

On a motion made by Daria DeStefano, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, at 6:05 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by John Thomas, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:35 PM.

PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

PRESENTATIONS

Audit Presentation / Discussion

Anthony Cassetta of Nighlinger, Colavita & Volpa, PA, explained the three phases of the audit, Financial, Compliance, and Internal Controls. He explained that there were no findings. Mr. Cassetta asked if the Board had any questions. Hearing none, he thanked the Business Administrator and the Business Office for their support and assistance and commended them on a job well done. The Board thanked Mr. Cassetta for his presentation.

COMMUNICATION

Thank You Card

(Attachment A)

FIRST OF TWO, PUBLIC PARTICIPATION

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

BOARD OF EDUCATION BUSINESS

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

APPROVAL OF MINUTES

1. Upon the Business Administrator's recommendation, a motion was made by Marisa Scibilia, second by Daria DeStefano, ALL MEMBERS PRESENT

VOTED YES, to approve the regular and executive sessions minutes of November 26, 2019 (Regular Meeting).

(Attachment B)

FINANCIAL

Upon the Business Administrator's recommendation, a motion was made by John Thomas, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

2. Budget Summary Report

A budget summary report is submitted for review.

(Attachment C)

3. Board Secretary/Treasurer's Reports/Certification

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **November 30, 2019**, no budgetary line item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **November 30, 2019** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **November 2019**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **November 2019**.

(Attachment D)

4. Bills List

Motion to approve the payroll, agency, and bills list of **\$280,150.98** for **December 2019**.

(Attachment E)

5. Line item transfers

Motion to approve the attached transfer of funds within the 2019-2020 operating budget.

(Attachment F)

Audit

6. Motion to approve acceptance of the 2018-2019 school audit. There were no findings.

FACILITIES

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

7. Motion to approve the following Applications for Use of School Facilities as listed below, for the 2019-2020 school year.

Date	Time	Facility	Event
Tuesdays – 2/18/20 & 2/25/20	3:30 – 5:30 pm	Gym	CER – Children's Dance Party

PERSONNEL

Upon the Superintendent's recommendation, a motion was made by Marisa Scibilia, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

8. Motion to approve the following requests for tuition reimbursement, as listed:

Employee	Course	Semester	Cost
Shannon Healey	World of Math: Math in Science	Spring 2020	\$1,926.00

(Reimbursement is limited to \$2,200 per tenured teacher. Additional reimbursement may be available at the end of the fiscal year if the total cost of tuition reimbursement has not exceeded \$18,000 for the year.)

9. Motion to approve Paige DeMarco as the long-term substitute teacher, covering Melissa Valenti's maternity leave, at the pro-rated salary of BA Step A of \$50,500, per the negotiated contract, for January 2, 2020 through June 30, 2020.
10. Motion to approve the rate of pay for basketball referees at \$76.00 for 1 official, \$55.00 each for 2 officials, \$100 each for a doubleheader with 2 officials and \$110.00 each for a doubleheader with a 10 minute game with 2 officials.

HIB

Upon the Superintendent's recommendation, a motion was made by Daria DeStefano, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

11. Motion to affirm the determination of the submitted Harassment, Intimidation, and Bullying report for October 2019, as discussed in executive session.

FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the Superintendent's recommendation, a motion was made by John Thomas, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

12. **Travel**

Motion to approve the following professional development and travel/expense reimbursement:

Name	Workshop/Training	Date	Estimated Mileage	Other Costs
K. Resch	LBI Arts & Science	12/6	Long Beach Island	\$ 85.00
A. Cirillo	Teacher Workshop	1/7	Cherry Hill	\$ 279.00
P. Ward	Atlantic County Technology Coordinators Meeting	12/13	Pomona	-
C. Grouser	ACIT Guidance Counselor Breakfast	12/18	Mays Landing	-

13. Substitutes

Motion to approve the following substitutes, subject to a 90 day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

Name	Address	Sub Area	Request for
McFarren, Summer	731 Egg Harbor Rd, Hammonton, NJ 08037	Teacher	approval
Hand, Kimberly	204 Dorset Court, Williamstown, NJ 08094	Teacher	approval
Gollub, Kimberly	3110 N. Pinewood Dr., Hammonton, NJ 08037	Teacher	approval

14. Field Placements

Motion to approve the following fields placements.

Name	Type of placement	Grade/Teacher	College/University	Dates of placement
Rebecca Burden	Clinical Placement	3 - Healey	Rowan University	1/21 - 4/30

GRANTS

Upon the Business Administrator's recommendation, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

15. Motion to approve a revision to the ESEA Grant Program for Fiscal Year 2020 as follows:

Title I Allocation:

Teacher salaries for In Class Support (Basic Skills Instruction)
Mindy Alliano (50%) (9/1/19-10/15/19) \$ 5,070.69
Kathleen Storey (75%) \$ 66,256.31

Teacher Benefits

\$ 0

Total Title I Allocation \$71,327

Title IIA Allocation:
Professional Development \$8,120

Title III Allocation (\$185) DECLINED

Title IV Allocation:
Flexible Block Grant \$10,000

Total ESSA Grant \$89,447
(Attachment M)

**FOR YOUR
INFORMATION**

Director of Curriculum & Instruction (Attachment G)
Buildings and Grounds Supervisor's Report (Attachment H)
Technology Report (Attachment I)
Nurse's Report (Attachment J)
Fire / Security Drill Report (Attachment K)
Office Referral Report (Attachment L)

**FINAL PUBLIC
PARTICIPATION**

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ADJOURNMENT

Having no further business to discuss, a motion was made by John Thomas, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to adjourn at 7:03 PM.